

sion of students, appointment of staff and also relating to other academic and administrative affairs, in the interest of academic standards and smooth functioning of the institutions, from time to time.

21. **Power to relax conditions :—**(1) Government or the Authority Empowered by the Government alone are competent authority for relaxing any of the conditions laid down in these rules. The Permission Authority shall be held personally responsible for according permission for establishment of the institution in case it is subsequently found that the same has been accorded without fulfilling the prescribed conditions.

(2) The orders of relaxation of conditions shall be issued in the proforma prescribed in the Annexure I(B), making necessary modifications to suit to requirements in individual cases, on the basis of which the Permission Authority shall issue orders of permission.

(3) The orders of permission shall invariably contain the Government reference under which the Permission Authority has been permitted to issue orders of permission in relaxation of the conditions.

FORM I

[See Rule 5]

Application for grant of permission for establishment of new schools or upgradation of existing schools

1. Details of the amounts deposited as required under relevant rules :
 - (1) Details of the treasury challan through which application fee/inspection fee has been deposited (counterfoil of the challan will have to be enclosed) :
 - (2) Details of Public Contribution Fund/Endowment Fund deposited (documentary evidence to be enclosed) :
 - (3) Documentary evidence to indicate the Financial soundness of the educational agency (in the shape of bank balances, securities etc.) :
2. Details of the educational agency—
 - (1) Name and address of the educational agency :
 - (2) In the case of private managements—
 - (a) Is the educational agency a registered body, if so, the details along with the assets and liabilities shall be furnished
 - (b) Aims and objects of the educational agency (copy of the constitution and bye-laws as registered with the respective Registration Authorities shall be enclosed)
 - (c) In respect of educational agencies claiming minority status for their schools shall also produce the following—
 - (i) documentary evidence in support of their claim
 - (ii) undertaking to the effect that it will comply with the criteria prescribed for becoming eligible to get minority

status if permission is accorded and that it will not claim the privileges of minority institution in case of failure to obtain a certificate to that effect from the competent authority within the stipulated period

- (3) In the case of local body managements—
 - (a) whether the local body has fulfilled all the conditions prescribed
 - (b) whether the local body has provided necessary buildings for locating the proposed school and land for the use as playground
 - (c) if the remarks for (b) is "No" whether the local body is prepared to deposit the endowment fund (public contribution fund) in lieu of own buildings
 - (d) whether the proposal has the approval of the Standing Committee/Board (copy of the resolution passed to be enclosed)
- (4) In case of Public Education Committee sponsoring the establishment of the school—
 - (a) whether the proposed school will have to function under the Government or local body;
 - (b) list of the office bearers of the Committee (copy to be enclosed);
 - (c) whether the Committee is a registered body, if so, its aims and objects;
 - (d) details of statement about how far the conditions prescribed have been fulfilled.
3. Details of the proposed school—
 - (1) Name and address of the school
 - (2) Whether the proposal is for the establishment of a new school or for the upgradation of the existing school
 - (3) Details of the classes and the sections proposed to be started in the current academic year, if permission is accorded
 - (4) Medium of instruction proposed to be adopted in the school
 - (5) Details of the various facilities already provided, if any—
 - (a) Details of land provided for use as playground and garden
 - (b) Details of the accommodation provided and whether the accommodation provided is adequate enough to locate the proposed school and additional classes
 - (c) Furniture provided
 - (d) Equipment (including Audio-visual)
 - (e) Library facilities
 - (f) Laboratory and work-shop facilities
 - (g) Any other facilities provided

4. Whether the place where the proposed school is to be established lies in—
 - (1) Educationally backward locality/tribal area/other than these two
 - (2) City/town/village
 - (3) District headquarter/mandal headquarter/village panchayat
 - (4) Rural area not coming under any of the above categories
- 5.(1) Number and names of similar category of the schools already functioning in the locality.
- (2) Whether establishment of the proposed school in any way adversely effects to the viability of the school already existing in the locality
- (3) Distance of the proposed school from the nearest already existing school in the locality
6. Whether the educational agency has made application for the purpose in the earlier years also, if so, the references thereon
7. Details of the accommodation provided—
 - (1) Whether the building is owned/rented/rent-free
 - (2) Whether the building is pucca/semi-pucca/thatched/tiled
 - (3) Extent of area available for each classroom
 - (4) Is the building ready for occupation
 - (5) A rough sketch plan of the building in which the school is proposed to be established, to be enclosed
 - (6) If the school is proposed to be located in rented accommodation, documentary evidence to show the applicant's ownership or his right to be in exclusive possession of the site and the buildings atleast for a period of ten years
8. Whether the educational agency is prepared to fulfil the conditions prescribed for according of provisional recognition within the given time if permission for establishment of the new school/upgradation of the existing school has been accorded
9. If the educational agency (private management) is already running any other educational institution(s) the details thereof shall be given

DECLARATION

I,..... son/daughter/wife of Sri/Smt./
 representing the educational agency hereby declare that the particulars furnished in the application above are correct to the best of my knowledge and belief. I also hereby declare that the educational agency to whom I represent shall abide by the rules and regulations made by the Competent Authorities from time to time, if our request for the permission is agreed to.

Station :

Date :

*Signature of the
 Secretary/Correspondent/Manager of
 the Educational Agency
 (with Official Stamp)*