

Excursion trip for students for students within State for the year 2018-19

Background:

A field trip or excursion trip for students is a journey by a group of students to a place away from their normal environment. Excursions are defined as educational experiences conducted during school hours to correlate with the regular classroom instructional program. It should be an integral part of classroom instruction. The experiences gained during excursion should give relevance and meaning to knowledge. The purpose of the trip is usually observation, non-experimental research or to provide students with experiences outside their everyday activities, such as going out and camping with teachers and their classmates. The aim of this research is to observe the subject in its natural environment. Excursion of students is a favourite past-time with Western Countries. Darwin is a living example of someone who has contributed to science through the use of field trips.

Objectives:

- To provide scope to the students to gather experiences by visiting the didactic places which are nearby (list enclosed).
- To learn through practical way and interacting with the resource persons & sharing with other students.
- To provide vocational guidance to students by way of exchanging experience and knowledge concerning new techniques and methods of work.

Target: Total **200000** Students of class IX from **3193** schools will be covered under this programme @ Rs. 200/- per student.

Criteria:- 60% of the students will be covered from class IX in each 3193 Schools, based on the attendance of the students and all round performance in curricular and co-curricular activities.

Timeline: The deadlines for different action to be taken are as follows:

| S.No | Activity | Timeline |
|------|--|---|
| 1 | Planning meeting of District level committee | Before 15.11.2018 |
| 2 | Submission of detailed plan and budget to district Educational officer | Before 22.11.2018 |
| 3 | Excursion trip | On any holidays before 31 st December-2018 preferably. |

Guidelines for organizing Excursion trip:

1. A one day excursion trip for the students of class IX will be organized .
2. A district level committee may be formed with the following members:

Chairman: DEO

Convener: Dy.E.O., RMSA

Member: Regional Transportation officer / APSRTC.

3. A Committee may be formed at School Level under the chairmanship of Head Master for selection of Student with the following members.

- Social Studies Teacher
- Science Teacher
- One Language Teacher
- SMDCC chairperson

4. Planning meeting at district level shall be conducted in the concerned district by the respective team.
5. The DLC may select the places relevant to the students like IITs, IIMs, NITs, Space Centers well within fund availability of the district.
6. While visiting the places please take the support of the District Level authority, if necessary.
 - Deputy commissioner of police office
 - Superintendent of police office
 - District cultural heritage, historical monument, museum, etc
 - Others scientific place that can be beneficial for the students.

7. The interaction with Deputy Commissioner / Superintendent of police of the district during the visit must be ensured.
8. DLC to take step for exemption of ticket / entry pass at the parks, museum etc with the respective authorities for the excursion trip.
9. Take the undertaking from the parents for permitting their children to go for excursion mentioning all details of the tour schedule.
10. Make the tour arrangements with the safest mode of transport like to hire the RTC buses / Indian Railway Pass not less than the Super Luxury Bus / Sleeper Ticket as per route convenience. Precautions and Safety measures should be propagated to all the students during the excursion.
11. The necessary fund was already released to the SMDCC concerned based on the number of Students. Hence, the expenditure shall be met from the released budget and report compliance of expenditure incurred District Wise to this office through the District Educational Officer & Ex-Officio Project Coordinator of RMSA. Available funds under any other source with SMDCC or through Donor / CSR support may be utilized in additional to allotted funds.
12. The DLC need to select two guide teachers for every 50 Students. They will accompany

the group from each. It is mandatory to accompany lady teacher with the girl students in their tour programme.

13. To make the visit more informative and enjoyable there should be constant illustration and explanation about the places of visit to the students. This will enlighten the students about the concept and also add to their learning and knowledge.

14. Arrangement should ensure picking up of students from their respective mandal Head Quarters.

15. The arrangement of Breakfast/lunch/Dinner should be done during the visit. It may be arranged in any hotel or eateries nearby the visiting sites but aspects of hygiene should be ensured.

16. Pure drinking water should be arranged during the visit.

17. Printing of banners should be done well in advance before the programme. The banner size will be (6*4') and necessary format shall be sent by RMSA.

18. There should also be constant monitoring for the students to maintain discipline and decorum during the visit.

19. To ensure proper management of affairs, the DEO/Dy. DEO shall keep the fund available for Transportation and other arrangements.

20. For Smooth organisation of the programme, the DEO/Dy. DEO should accompany with the students tour programme.

21. The DEO concerned shall submit the detailed documentation with photographs after completion of tour programme within a week.

A detail budget mentioning the route of the excursion trip:

Places to be visited, number of children of Class X covered in this trip and detailed fund involvement activity wise may be submitted to the DEO for approval of the programme and release of fund. The budget shall also contain cost on transport, refreshment, drinking water, numbers of buses required, 1 banner per bus (Size: 6*4', the detail of writing on the banner will be provided along with the approval of the programme) and other miscellaneous charges etc.

Annexure-I

The suggestive lists of places for the trip are may be as follows:

| S.No | Districts | Towns | Destination | | | | |
|--------------------------------------|---------------|----------------|--------------------------|---|---------------|-------------------------|----------------------------------|
| 1 | Srikakulam | Srikakulam | Madduvalasa Project | | | | |
| | | | Mahendra Girulu | | | | |
| | | | Telineelapuram | | | | |
| | | | Salihundam | | | | |
| 2 | Vizianagaram | Bobbili | Bobbili fort | | | | |
| | | | Bobbili | | | | |
| | | | Bobbili | | | | |
| | | Vizianagaram | CP Zindal Factory | | | | |
| | | Vizianagaram | Vizianagaram fort | | | | |
| | | Vizianagaram | Thatipui reservoir | | | | |
| 3 | Visakhapatnam | Bheemunipatnam | BAARC, Industrial estate | | | | |
| | | | Visakhapatnam | Naval Scientific and Technological Laboratories | | | |
| | | | | Indira Gandhi zoological park | | | |
| | | | | Dredging Corporation of India | | | |
| | | | | Borra caves | | | |
| | | | | Thotlakonda | | | |
| | | | | Agricultural Regional Institute, Anakapalle | | | |
| | | | | Steel Plant | | | |
| | | | | Visakhapatnam Port Trust | | | |
| | | | | Shilparama | | | |
| | | | | Hindustan Petro Chemicals Ltd. | | | |
| | | | | Naval Docyard | | | |
| | | | | Hindustan Shipyard | | | |
| | | | | National Thermal Power Corporation Ltd | | | |
| | | | | 4 | East Godavari | Rampachodavaram Tuni | Kakinada Fort |
| | | | | | | | Rajuhmandry Rail cum Road Bridge |
| Coringa Forest (Wild life Sanctuary) | | | | | | | |
| Dhawaleshwaram | | | | | | | |

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|----------|----------------------|---------------------|---------------------|---|
| | | | Kakinada | project Maredumilli Forest/ water falls Papikonda wild life sanctuary Ranga Museum Pandavula Metta, Peddapuram Medicinal Plants, Addateegala ONGC, Rajuhmandry |
| 5 | West Godavari | Eluru | Eluru | Kolleru Lake Bird Sanctuary Papikondalu- Polavaram Balayogi Science Park- Eluru Polavaram Pattiseema Project Buddhaguhalu Sugar Factory- Tanuku Kolleru Sarassu Dharmal Vidyuth Kendra Vijeswaram Barrage |
| 6 | Krishna | Vijayawada | Vijayawada | Bhavani Island Kondapalli fort Victoria Jubilee museums Mogalarajapuram caves Regional Science Centre (VJA) Gandhi Hill and Planetoreum (VJA) Bandar Port Bel Company Ghantasala Undavalli caves Amaravathi -Buddha Site |
| 7 | Guntur | Narasaraopet | Narasaraopet | Kotappakonda Amaravathi Museum Nagarjuna Konda |

| | | | |
|-----------|------------------|----------------------|--|
| | | | Undavalli cave |
| | | | Ethipothala |
| | | | Uppalapadu Bird Sanctuary |
| | | | Surya Lanka |
| | | | Sangam Diary |
| | | | Bhairavakona |
| 8 | Prakasam | | |
| 9 | Nellore | Nellore | District Science Museum |
| | | | Somasila Dam |
| | | | Nelapattu Bird sanctuary |
| | | | Udayagiri fort |
| | | | SHAR- Srihari Kota |
| | | | Pullicot Lake |
| | | | |
| 10 | Cuddapah | Jammalamadugu | Gandikota fort |
| | | | Tallapaka temple |
| | | | Chand phira gumbadh |
| | | | Sri venkateswara wild life sanctuary |
| | | | Sri lanka malleswara wild life sanctuary |
| | | | Bhagavan mahavir government museum |
| | | | Gundala Konda Forest |
| | | | Belgum Caves |
| | | | Sidhout Fort |
| | | | |
| 11 | Kurnool | | Kondareddy |
| | | | Rollapadu Bird Sanctuary |
| | | | Belgum caves |
| | | | Srisailam nagarjuna sagar tiger reserve |
| | | | Yaganti caves |
| | | | |
| 12 | Anathapur | | Rayadurga fort |
| | | | Gooty fort |
| | | | Puttaparthi Planetorium |
| | | | Lepakshi |
| | | | Baniyan Tree(Thimmamma Marrimanu) |
| | | | Veerapuram Bird |

| | | |
|-----------|-----------------|------------------------------|
| | | Sanctuary |
| | | Penugonda Fort |
| | | Ratnagiri Fort |
| | | Jambudweep Chakram |
| | | Shilpa Ramam |
| | | |
| 13 | Chittoor | Chandragiri fort |
| | | Regional Science Center |
| | | Chandragiri Fort |
| | | NARL |
| | | Kaundriya wildlife sanctuary |
| | | Rishi valley |
| | | Renigunta Airport |
| | | Agasthya Science Centre |

Annexure-II

Format of the plan& Budget

Total number of Govt schools having class IX-----

Total number of students in class IX in these schools-----

Period of proposed trip-----

Details of fund involvement:

| S.No | Items | Cost |
|------|-----------------------------|------|
| 1 | Printing of Banner | |
| 2 | Vehicle a) Hiring charge | |
| 3 | Water and refreshments | |
| 4 | Other expenses , if any | |

This has got the approval of the Commissioner of School Education & Ex-Officio Project Director, RMSA, A.P.

For Commissioner of School Education &
Ex-Officio Project Director, RMSA
AP, Ibrahimpatnam


14/11/18