

**GOVERNMENT OF ANDHRA PRADESH  
SCHOOL EDUCATION (PROG.II) DEPARTMENT**

Memo.No.1441536/Prog.II/A1/2021

Dated:30.06.2021

Sub:- School Education – COVID-19 pandemic – Academic year 2021-22 – Preparation of School Preparedness Plan and teaching – learning process for the Academic year 2021-22 – Certain instructions – Issued.

Ref:- 1) D.O.Lr.No.40-34/2020-DM-I(A), Dated:19.06.2021 of the Union Home Secretary, Chairman, NEC, GoI, New Delhi.  
2) From the DSE, A.P, eFileNo:ESE02-30027/5/2021-A&I-CSE-Part(1), Dated:30.06.2021.

In pursuance of the instructions and guidelines issued by the GoI in the reference 1<sup>st</sup> cited, and the circumstances reported by the Director of School Education, A.P., in ref 2<sup>nd</sup> cited, the Government hereby issue the following instructions for preparation of School Preparedness Plan and teaching-learning process for the Academic Year 2021-2022:

- a) All Headmasters, Teachers, staff etc., under all Government management shall attend to school from 1<sup>st</sup> July, 2021.
- b) On that particular day (i.e., 01.07.2021) they have to prepare the school specific plan regarding attendance of the staff to the schools, works related to admission process, works related to flagship initiatives, UDISE+, creating Whatsapp groups, pooling of the digital content so as to escalate the online education from 15.07.2021 onwards.
- c) From the next day (i.e., 02.07.2021) onwards, all teachers of primary and upper primary schools shall attend to school in alternative days. Further, the concerned Headmaster may take appropriate decision based on the need and works on which day which teacher to attend.
- d) For high schools, 50% of staff shall attend everyday (i.e., one day language teachers and another day non-language teachers may attend). However, the Headmaster may take appropriate decision basing on the cadre strength of the school.
- e) All Headmasters shall take necessary steps and ensure proper sanitization and school hygiene i.e, all work areas intended for teaching/demonstrations etc., including laboratories, other common utility areas and with particular attention to frequently touched surfaces etc., with the help of sanitary workers engaged and also in consultation with the Panchayat Raj Department / Municipal Administration Department.
- f) Preparation of Academic plan to deliver online education from 15.07.2021.
- g) From 15.07.2021, worksheets will be supplied by the SCERT, A.P to impart teaching learning process and the same may be given to the students through parents. **(under any circumstances students should not be called to schools)**

(Contd...2)

2. All concerned officials shall ensure strict enforcement of guidelines/ Standard Operating Procedures (SOPs) for all activities in the schools issued by the Union and State Governments from time to time for strict compliance on COVID-Appropriate behaviour such as, wearing of masks, keeping social distancing etc., in the schools without fail.

3. The Director of School Education, A.P, the State Project Director, Samagra Shiksha, the Secretary, APREIS/APSWREIS/APTWREIS/APBCWREIS, etc., Commissioner and Director, Municipal Administration and Urban Development, the Director of Government Examinations, the Director, SCERT, District Collectors, RJDSEs and DEOs are requested to take further necessary action accordingly, in the matter.

**B. RAJSEKHAR, IAS**  
**PRINCIPAL SECRETARY TO GOVERNMENT**

To

The Director of School Education, A.P, Ibrahimpatnam.

The State Project Director, Samagra Shiksha, Vijayawada.

The Director, Midday Meal and Sanitation, AP, Ibrahimpatnam

The Commissioner and Director, Municipal Administration and Urban Development, AP, Vijayawada.

The Commissioner, Health and Family Welfare, AP, Vijayawada.

The Commissioner, Transport, AP, Vijayawada.

The Director, Social Welfare/B CWelfare/Tribal Welfare, AP, Vijayawada.

The Commissioner, Minorities Welfare, AP, Vijayawada.

The Secretary, APREIS/APSWREIS/APTWREIS/APBCWREIS, Vijayawada.

The Secretary, KGBVs, Vijayawada.

All the Collectors & District Magistrates.

All the Joint Collectors (Development) in the state.

All the Regional Joint Directors of School Education.

All the District Educational Officers.

Copy to:

The PS to Hon'ble Minister for Education

The Addl.PS to Spl.CS to CM

The PS to Prl.Secy (SE)

SF/SC.

//FORWARDED::BY ORDER//

  
SECTION OFFICER