

**PROCEEDINGS OF THE ADDITIONAL PROJECT COORDINATOR,
SAMAGRA SHIKSHA, GUNTUR**

Present : Sri. M.Venkatappaiah, B.A. B.Ed.,

Rc. No. 1139 /SS/2021,

Dated 17 .08.2021

Sub:- Samagra Shiksha, Guntur - Chartered Accountants appointed for Samagra Shiksha for the year 2020-21 in Guntur District from 18.08.2021 to 27.08.2021 - Venues with the Audit Team programme schedule - Issued.

Ref :- Rc. No. SS-12021/10/2021-1-FC-SSA , Dt. 31.07.2021 of the State Project Director, Samagra Shiksha, Amaravathi, Vijayawada.

The attention of the Deputy Educational Officers and Mandal Educational Officers in District are invited to the reference cited, wherein, the State Project Director, Samagra Shiksha, Amaravathi has appointed of Chartered Accountant Firm for conducting the Internal Audit of Sub District Units (SMCs/ CRCs/ MRCs/ KGBVs / Secondary School Girls Hostels / Govt. Junior Colleges) of Samagra Shiksha and they are requested to make necessary arrangements for smooth conduct of audit by M/s M.V..R. & Associates, chartered Accountant firm, Vijayawada appointed for Samagra Shiksha for the year 2020-21 in Guntur District from 18.08.2021 to 27.08.2021 as per appended to these proceedings. They are requested to instruct all the Head Masters / Principals / Special Officers (SMCs/ CRCs/ MRCs/ KGBVs / Secondary School Girls Hostels / Govt. Junior Colleges) to be ready with all details of the CFMS Green PD Account and SMC & SMDC Accounts for audit as shown below.

- 1 Audit forms Receipts & Payments (2 Copies)
2. Cashbook - Original Book to be Submitted for the purpose of Verification
3. PD statement (1 Xerox Copy)
4. SMC, CRC, RMSA ,Bank account statement (1 Xerox Copy)
5. Original Bills (school grant, CRC Grant, RMSA Grant, Parents Committee meeting grants, Twining Grant, Transport allowance grant, Civil works, . etc)
6. Resolutions , (7). HM stamp, school round seal, stamp pad.
8. Utilisation Certificate (1 Copy)
9. Performance Audit certificate/Audit Completion Certificate (1 Copy)
10. Management Representation (1 Copy).
11. Previous Year Audit report - Original to be Submitted for the Purpose of verification

గమనిక : F. Y 2020-21 year సంబంధించిన గ్రాంట్ 2021-22 లో పడిన, తీసినా వాటికి సంబంధించిన bills కూడా తీసుకొని రావలెను.

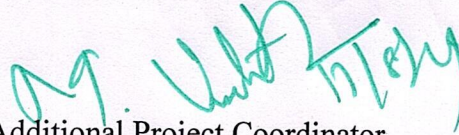

In this connection, all the Mandal Educational Officers in the district are instructed to inform all the Mandal Level Accountants, MIS Co-ordinators, Cluster Resource Persons and Data Entry Operator to **act as liaison officers to support the Audit team** to reach the each school, as per the schedule released by the audit firms.

In this connection, the following MRC Staff are hereby appointed as District level **liaison officers** for the monitoring of Audit Venues in the district and to coordinate the audit teams.

Sl No	Name of the Dist liaison officer	Designation	Mobile No.	Audit Venue allotted
01	Sri.D.John Bhasha, MRC,Phirangipuram	Mandal Level Accantant	9052909028	Municipal High School, Narasaraopet
02	Sri G.Kamal Kiran, DPO, SS,Guntur	Data Entry Operator	8074299279	GDCEB, Govt Boys H.S.(Urdu),Old Bustand Guntur
03	Sri G.J. Fredrick Hyer, Jonnalagadda	Cluster Resource Person	9247248636	Taluka Jr College, High School, Tenali

Hence, the Deputy Educational Officers and Mandal Educational Officer in the District are requested to instruct all the Head Masters / Principals / Special Officers (SMCs/ CRCs/ MRCs/ KGBVs / Secondary School Girls Hostels / Govt. Junior Colleges) in their Jurisdiction to attend before the audit teams with all the relevant documents at the above mentioned venues without fail. The defaulters will be viewed seriously.

Treat this as **MOST URGENT**.


Additional Project Coordinator
Samagra Shiksha, Guntur


To

All the MLAs / MIS / CRPs / Data Entry Operators in the district through the Mandal

Educational Officers.

All the Head Masters / Principals / Special Officers (SMCs/ CRCs/ MRCs/ KGBVs / Secondary School Girls Hostels / Govt. Junior Colleges) in Guntur District.

All the Mandal Educational Officers in the District.

All the Deputy Educational Officers in the District.

Copy to the Secretary, GDCEB,Guntur,Old Bustand, Guntur for taking necessary action.

Copy to the Principal, Taluka Junior College High School,Tenali for taking necessary action.

Copy to the Head Master, Municipal High School,Narasaraopet for taking necessary action.

Copy submitted to the Regional Joint Director of School Education, Guntur for favour of kind information.

Copy submitted to the State Project Director, Samagra Shiksha , Guntur for favour of kind information.

A.P.SAMAGRA SHIKSHA :: GUNTURU DISTRICT

MRCs, CRCs & Schools Internal Audit Schedule for the Financial Year 2020-21

Sl. No.	Name of the Mandal	No. of MRCs	No. of Secondary Schools	Model Schools	Govt. Jr Clg	KGBVs	Primary & UP Schools	Total	Schedule Date	Place of Audit	Place of Venue for Audit	Audit Centre Incharge	Name of MIS CO-Ordinator	Contact No			
	GUNTUR																
1	AMARAVATHI	1	5	0	1	0	42	49	18-08-2021	GUNTUR	Guntur Dist Common Examination, Board, Govt Boys High School (Urdu), Old Bustand,Guntur	Sri T.Sateesh Kumar,MRC,Medikonduru					
2	GUNTUR	1	32	0	0	9	76	118									
3	MANGALAGIRI	1	8	0	0	0	32	41									
4	MEDIKONDURU	1	7	0	1	0	41	50	19-08-2021								
5	PEDAKAKANI	1	7	0	0	0	37	45									
6	PEDAKURAPADU	1	3	0	0	0	27	31									9494676248
7	PEDANANDIPADU	1	8	0	0	0	26	35									
8	PHIRANGIPURAM	1	6	0	0	0	42	49									
9	PRATHIPADU	1	8	0	0	0	31	40	20-08-2021								
10	TADIKONDA	1	5	0	0	0	38	44									
11	THADEPALLE	1	5	0	1	0	34	41									
12	THULLUR	1	5	0	0	0	37	43									
13	VATTICHERUKURU	1	8	0	0	0	31	40									
	Total ::	13	107	0	3	9	494	626									
	TENALI																
1	AMRUTHALURU	1	8	0	0	0	18	27	21-08-2021	TENALI	Taluk Junior College, High School, Kothapet,Tenali	Sri. SK.Subhani, Mandal Level Accountant,MRC, Tenali					
2	BAPATLA	1	16	0	3	0	23	43									
3	BATTIPROLU	1	5	0	0	0	14	20									
4	CHEBROLU	1	4	0	1	0	17	23									
5	CHERUKUPALLE	1	5	0	1	0	15	22									
6	DUGGIRALA	1	7	0	0	0	16	24									
7	KAKUMANU	1	6	0	0	0	19	26									
8	KARLAPEM	1	7	0	0	0	18	26									
9	KOLLIPARA	1	6	0	0	0	15	22	23-08-2021								7794976135
10	KOLLURU	1	4	0	0	0	22	27									
11	NAGARAM	1	6	0	0	0	18	25									
12	NIZAMPATNAM	1	8	0	1	0	23	33									
13	PITTALAVANIPALEM	1	5	0	2	0	16	24									
14	PONNURU	1	12	0	0	0	38	51									
15	REPALLE	1	11	0	1	0	36	49									
16	TENALI	1	16	0	0	0	40	57	24-08-2021								
17	TSUNDUR	1	7	0	0	0	13	21									
18	VEMURU	1	6	0	1	0	15	23									
	Total ::	18	139	0	10	0	376	543									

	NARASARAOPETA													
1	ATCHAMPET	1	7	0	1	1	12	22	25-08-2021	NARASARAO PET	Municipal Boys High School, Opp: Govt General Hospital, Palnadu Road, Narasaraopet	Sri M.Siva Naga Prasad, Mandal Level Accountant,NRC, Savalyapuram		
2	BELLAMKONDA	1	4	0	1	1	22	29						
3	BOLLAPALLE	1	4	1	0	1	18	25						
4	CHILAKALURIPETA	1	11	0	0	1	38	51						
5	EDLAPADU	1	10	0	0	0	17	28						
6	IPURU	1	6	1	0	1	28	37						
7	KROSURU	1	8	1	0	1	35	46						
8	MUPPALLA	1	5	0	0	1	25	32	26-08-2021					9000102359
9	NADENDLA	1	9	1	0	1	32	44						
10	NEKARIKALLU	1	6	1	0	1	15	24						
11	NARASARAOPETA	1	14	0	0	1	56	72	27-08-2021					
12	NUZENDLA	1	5	1	0	1	16	24						
13	RAJUPALEM	1	7	0	0	0	16	24						
14	ROMPICHERLA	1	5	1	0	1	20	28						
15	SATTENAPALLE	1	15	0	2	1	40	59						
16	SAVALYAPURAM	1	5	0	0	0	20	26						
17	VINUKONDA	1	10	1	1	1	23	37						
	Total ::	17	131	8	5	14	433	608						
	Grand Total ::	48	377	8	18	23	1303	1777						


Additional Project Co ordineter,
Samagrasiskha, Guntur


17/8/21

SAMAGRA SIKSHA :: GUNTUR

**SMC / SMDC / CRC / MRC / CFMS GREEN CHANNEL PD
ACCOUNT/ GIRLS HOSTELS/ KGBV DITE BILLS /TAMANNA
APTITUDE TEST / PARENTS COMMIEEEE/ GIRL STUDENT
MOTIVATION/ SCHOOL SAFETY/ YOUTH & ECO CLUBS/
SAMGRA SIKSHA LOGO/ SAFETY PLEDGE/
SCHOOL COMPOSITE GRANT 2020-21**

UTILIZATION CERTIFICATE

School Name :

DISE Code :

Mandal :

Certified that the Samagra Siksha
Grant 2019-20 / 2020-21 of **Rs..... (Rupees.....**
.....**Only)**

were utilized as per the norms issued by State Project Director, Samagra Siksha,
AP, Amaravathi.

Certified that the Original Bills and Vouchers are kept in the Office of
the School, Mandal.

Signature of the Head Master

From:
School / College Name:
DISE Code:
Mandal:
Division:
Guntur Dist

To:

The Additional ProjectCoordinator,
SSA Guntur District,
Guntur

:

Date: _____

Respected Sir,

Sub: 2020-21 Internal Audit Completion / Performance Audit Certificate

-----XXXXX-----

This is to confirm that the auditors M/s. R V S R & CO,CharteredAccountants, Visakhapatnamhave completed the Audit by verifying the Vouchers,Cash Book and Bank Pass Books and have submitted the Receipts and Payments Account for the year ending 31st March, 2021.

This is to also bring to your notice that the auditors have performed well with due diligence and necessary procedures have been followed.

OfficeSeal / Rubber Stamp

Signature of the Principal / Head Master

To
M/s. R V S R & CO
Chartered Accountants **DISE Code:**
Visakhapatnam, Visakhapatnam District

From
School Name:

Address:

Sir,

Date: _____

Sub: Internal Audit 2020-21

We confirm the following:

1. We operated the following bank accounts during the Financial Year 2020-2021

Sl No.	Particulars	Bank Name	Branch	Account Number	Balance as on 31.03.2021
1	SB Account				
2	SB Account (If any)				
3	PD Account				

2. There are no other bank accounts except as mentioned above.
3. Cash balance as on 31.03.2021 is Rs.
4. A) Having PD account for the financial year 2020-21: Yes/No.

B) Obtaining of PD account is under progress: Yes/No

C) Asset Stock Register is available: Yes/NO

Seal / Rubber Stamp

Signature of the Principal / Head Master with Rubber Stamp

- Audit Requirements

Documents to be submitted by Schools to Auditors :

1. Receipts & Payments – Separately for (SMC+RMSA+PD A/c), CRC+PD A/c Related to CRC(In Case of ZPHS Having CRC A/c)- 1 copy before audit; 2 computerised copies – After Audit.
2. Audit Completion Certificate / Performance Report - 1 Copy
3. Management Representation – 1 Copy

Documents Required for Verification:

4. Updated Cash Book for the Financial Year (FY) 2020-21.
5. Updated Bank Pass Book (or) Bank Account Statement (Original) for the Financial Year 20-21.
6. Updated PD Account Statement (Original) for the Financial Year 2020-21.
7. New Bank Accounts opened during the Financial Year 2020-21. If so, bank statement of that account.
8. Original Bills and Vouchers for expenditure for the FY 2020-21.
9. Funds Utilisation Certificate for the FY 2020-21, if any
10. Funds Sanction Letters from DPO & SPO during the FY 2020-21.
11. Any other Information (or) Documents relating to SSA Funds for the FY 2020-21.
12. Asset Stock Register, if available
13. Copy of ratification of expenditure exceeding budget allocation, if any for the FY 2020-21.
14. Resolution sanctioning the expenditure, if any for the FY 2020-21.
15. Principal / Head Master Rubber Stamp & Seal.
16. Previous Year (for the FY 2019-20) Audit copy along with Receipts and Payments Statement.

DISTRICT -----: NAME OF THE SCHOOL:-----
MANDAL-----DISCODE-----:RMS/CRC/BHAVITHA/PMC (SMC)

RECEIPTS & PAYMENTS ACCOUNT OF SSA FUNDS FOR THE PERIOD:: 01.04.2020 TO 31.03.2021

Amount In Rs.

	RECEIPTS	Cash Receipts	Bank Account No.	PD Account No.		PAYMENTS	Cash Payments	Bank Account No.	PD Account No.
To	Opening Balance:								
	Cash on Hand								
	Cash at Bank/PD Account								
To	School composite Grant/ Bhavitha Grant				By	School composite Grant/ Bhavitha Grant			
To	Complex Grant				By	Complex Grant			
To	School Grant				By	School Grant			
	For 2019-20					For 2019-20			
	For 2020-21					For 2020-21			
To	Teachers Learning Material				By	Teachers LearningMaterial			
To	Civil Works				By	Civil Works			
To	Uniforms				By	Uniforms			
To	Cloth				By	Cloth			
To	Stiching Charges				By	Stiching Charges			
	For 2019-20					For 2019-20			
	For 2020-21					For 2020-21			
To	Transport Allowance				By	Transport Allowance			
To	Escort Allowance				By	Escort Allowance			
To	Annual Day Celebrations				By	Annual Day Celebrations			
	For 2019-20					For 2019-20			
	For 2020-21					For 2020-21			
To	Night Watchman Salary				By	Night Watchman Salary			
To	Toilet Repairs				By	Toilet Repairs			
To	Bank Interest				By	Bank Charges			
To	Other Receipts (if any):				By	Other Payments (if any):			
	Receipt from HM					Payment to HM			
	Part time Instructor					Parttime Instructor			
	SSA Grant to SMC's Under SAP					SSA Grant to SMC's Under SAP			
	NGC					NGC			
To	Balance Tr from old account					Fund Retrieval to DPO			
To	Cash deposit if any extra withdrawn					Other Payments			
To	Other Miscellaneous Receipts				By	Closing Balance:			
						Cash on Hand			
						Cash at Bank/PD Account			
	TOTAL					TOTAL			

Place

Date

As per our report even date

Signature of the principal/Head Master with Rubber Stamp

DISTRICT ----- : NAME OF THE SCHOOL:-----

MANDAL-----DISCODE-----:RMS/CRC/BHAVITHA/PMC (SMC)

RECEIPTS & PAYMENTS ACCOUNT OF SSA FUNDS FOR THE PERIOD:: 01.04.2020 TO 31.03.2021

Amount In Rs.-----

	RECEIPTS	Cash Receipts	Bank Account No.	PD Account No.		PAYMENTS	Cash Payments	Bank Account No.	PD Account No.
To	Opening Balance:								
	Cash on Hand								
	Cash at Bank/PD Account								
To	School composite Grant/ Bhavitha Grant				By	School composite Grant/ Bhavitha Grant			
To	Complex Grant				By	Complex Grant			
To	School Grant				By	School Grant			
	For 2019-20					For 2019-20			
	For 2020-21					For 2020-21			
To	Teachers Learning Material				By	Teachers LearningMaterial			
To	Civil Works				By	Civil Works			
To	Uniforms				By	Uniforms			
To	Cloth				By	Cloth			
To	Stiching Charges				By	Stiching Charges			
	For 2019-20					For 2019-20			
	For 2020-21					For 2020-21			
To	Transport Allowance				By	Transport Allowance			
To	Escort Allowance				By	Escort Allowance			
To	Annual Day Celebrations				By	Annual Day Celebrations			
	For 2019-20					For 2019-20			
	For 2020-21					For 2020-21			
To	Night Watchman Salary				By	Night Watchman Salary			
To	Toilet Repairs				By	Toilet Repairs			
To	Bank Interest				By	Bank Charges			
To	Other Receipts (if any):				By	Other Payments (if any):			
	Receipt from HM					Payment to HM			
	Part time Instructor					Parttime Instructor			
	SSA Grant to SMC's Under SAP					SSA Grant to SMC's Under SAP			
	NGC					NGC			
To	Balance Tr from old account					Fund Retrieval to DPO			
To	Cash deposit if any extra withdrawn					Other Payments			
To	Other Miscellaneous Receipts				By	Closing Balance:			
						Cash on Hand			
						Cash at Bank/PD Account			
	TOTAL					TOTAL			

Place

Date

As per our report even date

Signature of the principal/Head Master with Rubber Stamp

DISTRICT
MANDAL

Guntur

NAME OF THE MRC;----- :
DISE CODE :

RECEIPTS AND PAYMENTS ACCOUNT OF SSA FUNDS FOR THE PERIOD 01.04.2020 TO 31.03.2021

Amount In Rs.

	RECEIPTS	Receipts	Bank Account No _____ _____	PD Account No _____ _____		PAYMENTS	Payments	Bank Account No _____ _____	PD Account No _____ _____
To	Opening Balance:								
	Cash on Hand								
	Cash at Bank / PD Account								
To	MRC Grant				To	MRC Grant			
	For 2018-19					For 2018-19			
	For 2019-20					For 2019-20			
To	Cultural Training				To	Cultural Training			
To	Sports & Yoga Day				To	Sports & Yoga Day			
To	Language Festival				To	Language Festival			
To	Stiching Charges				To	Stiching Charges			
To	RAA Quize				By	RAA Quize			
To	Shala Siddi				By	Shala Siddi			
To	Twinning of Schools				By	Twinning of Schools			
To	Imprest Account by MEO (MRC)				By	Imprest Account by MEO (MRC)			
To	Bank Interest				By	Bank Charges			
To	Other Receipts (if any):				By	Other Payments (if any):			
	Receipt from HM					Payment to HM			
	Part time Instructor					Part time Instructor			
	SSA Grant to SMC's Under SAP					SSA Grant to SMC's Under SAP			
	NGC					NGC			
To	Balance Tr from old account					Fund Retrieval to DPO			
To	Cash deposit if any extra withdrawn					Other Payments			
To	Other Miscellaneous Receipts				By	Closing Balance:			
						Cash on Hand			
						Cash at Bank/PD Account			
	TOTAL					TOTAL			

Place
Date

As per our report even date

Signature of the Mandal Educational Officer

***FOR SSA**

SAMAGRA SHIKSHA (SSA) GRANTS UTILIZATION CERTIFICATE(UC)

(As per the Proc.Rc.No.ESE02-34/166/2019, dated 02.02.2020 of the State Project Director, SamagraShiksha, Andhra Pradesh.Amaravati.).

1. Name of the School: -----
2. Name of the Mandal: -----
3. U-DISE Code : -----
4. District: Guntur
5. Financial year: 20 -20

Opening Balance as on 1st-April- :Rs.-----

The following grants have been received from the RMSA.

S. No.	Nature of Grant	Total Amount Released	Total Amount Utilized	Balance Amount As on 31stMar	Remarks
1	ANNUAL COMPOSITE SCHOOL GRANTS 2020-21				BANK+PD CREDIT
2	SCHOOL COMPLEX GRANTS 2020--21				
3	MRC GRANTS 2020-21				
4	VOCATIONAL EDUCATION GRANTS2020-21				
5	SAFETY PLEDGE GRANT	500			
6	SSA LOGO PAINTING	1000			
7	PMC MEETING 2019-20	3000			
8	PMC MEETING 2020-21	3000			
9	YOUTH AND ECHO CLUBS	5000			
10	TAMANNA TEST	1000			
11	SAFETY GRANT TO TEACHERS	9500			
12					
13					
Total					

Closing Balance as on 31st-March----- : Rs-----

CertifiedthatSamagraShiksha(RMSA)Grant20----20releasedTo-----

School----- are utilised as detailed below as per the norms Certified that total amount Rs. ----- - have been utilized, as per guidelines issued by State Project Director, Andhra Pradesh, Amaravati.

// Counter signature//

Signature of the Headmaster

Deputy Educational officer

Note : - Plz Submit Original Utilization Certificate to the O/oAdditional Project Coordinator, SamagraShiksha, Guntur

Visit :www.gunturbadi.in

**** FOR AUDIT****SAMAGRA SHIKSHA (SSA) GRANTS- UTILIZATION CERTIFICATE for FY-----**

(As per the Proc.Rc.No.ESE02-34/166/2019, dated 02.02.2020 of the State Project Director, SamagraShiksha, Andhra Pradesh.Amaravati.).

1. Name of the School: -----
 2. Name of the Mandal: -----
 3. U-DISE Code : :-----
 4. District: Guntur
 5. Financial year: 20 -----20-----
- Opening Balance as on 1st-April- :Rs. _____

The following grants have been received from the SSA and Utilised For the purpose Specified

S. No.	Nature of Component of Grant	Amount Released	Amount Utilized	Balance Amount	Remarks
1	SCHOOL COMPOSITE GRANTS: >Purchase of Books, periodicals, newspapers etc. (20%) of Total Annual grant >Water, electricity, telephone charges etc. (@ 20% Total Annual grant >Grant for Minor Repairing (@ 20% Total Annual grant >Sanitation and ICT (@ 30% Total Annual Grant >Need Based works and Permission authority (@ 10% Total Annual Grant				
2	SCHOOL COMPLEX GRANTS 2020--21				
3	MRC GRANTS 2020-21				
4	VOCATIONAL EDUCATION GRANTS 2020-21				
5	SAFETY PLEDGE GRANT	500			
6	SSA LOGO PAINTING	1000			
7	PMC MEETING 2019-20	3000			
8	PMC MEETING 2020-21	3000			
9	YOUTH AND ECHO CLUBS	5000			
10	TAMANNA TEST	1000			
11.	SAFETY GRANT TO TEACHERS	9500			
12					
13					
	Total				

Closing Balance as on 31st-March----- : Rs.-----

Certified that SamagraShiksha(RMSA) Grant 2019-2020 released to ----- School ----- are utilised as detailed below as per the norms Certified that total amount Rs. _____ - have been utilized, as per guidelines issued by State Project Director, Andhra Pradesh, Amaravati.

// Counter signature//

Signature of the Headmaster

Deputy Educational officer

Note : - Plz Submit Original Utilization Certificate to the O/o Additional Project Coordinator, SamagraShiksha, Guntur Visit : www.gunturbadi.in

SSA FUNDS AUDIT PROFORMA DISTRICT: GUNTUR

Name of the RMS/ CRC/ BHAVITHA/ PMC (SMC / SMDC) :

DISE CODE:

RECEIPTS AND PAYMENTS ACCOUNT OF SSA FUNDS FOR THE PERIOD 01-04-2020 TO 31-03-2021

(Amount in Rupees)

	RECEIPTS	Receipts	Bank Account No.....	PD Account No.....		PAYMENTS	Payments	Bank Account No.....	PD Account No.....
To	Opening Balance				By	Opening Balance			
	Cash on Hand					Cash on Hand			
	Cash in Bank/ PD Account					Cash in Bank/ PD Account			
To	School Composite Grant/ Bhavitha Grant				By	School Composite Grant/ Bhavitha Grant			
To	Complex Grant				By	Complex Grant			
To	School Grant				By	School Grant			
	For 2018-19					For 2018-19			
	For 2019-20					For 2019-20			
To	Teaching Learning Material				By	Teaching Learning Material			
To	Civil Works				By	Civil Works			
To	Uniforms				By	Uniforms			
To	Cloth				By	Cloth			
To	Stiching Charges				By	Stiching Charges			
	For 2018-19					For 2018-19			
	For 2019-20					For 2019-20			
To	Transport Allowance				By	Transport Allowance			
To	Escort Allowance				By	Escort Allowance			
To	Annual Day Celebrations				By	Annual Day Celebrations			
	For 2018-19					For 2018-19			
	For 2019-20					For 2019-20			
To	Night Watchman Salary				By	Night Watchman Salary			
To	Toilet Repairs				By	Toilet Repairs			
To	Bank Interest				By	Bank Interest			
To	Other Receipts (if any)				By	Other Receipts (if any)			
	Receipt from HM					Receipt from HM			
	Part Time Instructor					Part Time Instructor			
	SSA Grant to SMC's Under SAP					SSA Grant to SMC's Under SAP			
	SAFETY PLEDGE					SAFETY PLEDGE			
	PMC MEETING 2019-20					PMC MEETING 2019-20			
	PMC MEETING 2020-21					PMC MEETING 2020-21			
	SSA LOGO					SSA LOGO			
	TAMANNA TEST					TAMANNA TEST			
	SCHOOL SAFETY GRANT					SCHOOL SAFETY GRANT			
	YOUTH&ECO/NGC					YOUTH&ECO/NGC			
To	Balance Tr from Old Account				By	Balance Tr from Old Account			
To	Cash Deposite if any extra withdrawn				By	Cash Deposite if any extra withdrawn			
To	Other Miscellaneous Receipts				By	Other Miscellaneous Receipts			
	TOTAL					TOTAL			

Place:

Date:

REPORT DT

HeadMaster/MEO

DISTRICT: GUNTUR

Name of the Mandal (MRC) :

DISE Code :

RECEIPTS AND PAYMENTS ACCOUNT OF SSA FUNDS FOR THE PERIOD 01-04-2019 TO 31-03-2020

(Amount in Rupees)

	RECEIPTS	Receipts	Bank Account No.....	PD Account No.....		PAYMENTS	Payments	Bank Account No.....	PD Account No.....
To	Opening Balance				By	Opening Balance			
	Cash on Hand					Cash on Hand			
	Cash in Bank/ PD Account					Cash in Bank/ PD Account			
To	School Composite Grant/ Bhavitha Grant				By	School Composite Grant/ Bhavitha Grant			
To	Complex Grant				By	Complex Grant			
To	School Grant				By	School Grant			
	For 2018-19					For 2018-19			
	For 2019-20					For 2019-20			
To	Teaching Learning Material				By	Teaching Learning Material			
To	Civil Works				By	Civil Works			
To	Uniforms				By	Uniforms			
To	Cloth				By	Cloth			
To	Stiching Charges				By	Stiching Charges			
	For 2018-19					For 2018-19			
	For 2019-20					For 2019-20			
To	Transport Allowance				By	Transport Allowance			
To	Escort Allowance				By	Escort Allowance			
To	Annual Day Celebrations				By	Annual Day Celebrations			
	For 2018-19					For 2018-19			
	For 2019-20					For 2019-20			
To	Night Watchman Salary				By	Night Watchman Salary			
To	Toilet Repairs				By	Toilet Repairs			
To	Bank Interest				By	Bank Interest			
To	Other Receipts (if any)				By	Other Receipts (if any)			
	Receipt from HM					Receipt from HM			
	Part Time Instructor					Part Time Instructor			
	SSA Grant to SMC's Under SAP					SSA Grant to SMC's Under SAP			
	NGC					NGC			
To	Balance Tr from Old Account				By	Balance Tr from Old Account			
To	Cash Deposite if any extra withdrawn				By	Cash Deposite if any extra withdrawn			
To	Other Miscellaneous Receipts				By	Other Miscellaneous Receipts			
	TOTAL					TOTAL			

Place:

Date:

As per Our Report even date

Signature of the Principal/ Headmaster with Rubber Stamp