

PROCEEDINGS OF THE COMMISSIONER OF SCHOOL EDUCATION
ANDHRA PRADESH.

Present: Sri S.Suresh Kumar, I.A.S.,

Rc.No.ESE02-14/1/2024-EST4-CSE

Dt:18/04/2024

Sub: School Education Department - Deputation of teaching and non-teaching staff to A.P.Samagra Shiksha and other sister departments - Eligibility criteria for selection of Sectoral Officers/Assistant Sectoral Officers in the District Units of Samagra Shiksha - Certain guidelines - Issued.

Read:1) G.O.(P).No.10, Finance & Planning (FW.FR.II) Dept., Dated: 22.01.1993.

2) G.O.Ms.No.2, Finance (FR.II) Dept., Dt:02.01.2010.

3) Procgs.Rc.No.2271/APSSA/A12/2019, Dt:28.06.2019 & 21.09.2019 of the State Project Director, Samgara Shiksha, A.P.

4) This office Procgs.Rc.No.ESE02-14/1/2024-EST4-CSE, Dt:08.01.2024 (constitution of committee)

5) Committee report Dt:18.01.2024.

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O R D E R:

It has come to the attention of the undersigned that several teachers are exerting pressure on officials, to post in the O/o.SPD, Samagra Shiksha/APC, Samagra Shiksha as sectoral/assistant sectoral officers under FSTC. There is no uniform procedure, and the existing eligibility criteria are not being followed while deploying the teachers under FSTC. Furthermore, proposals from APCs are being received throughout the year, directly affecting the seamless instruction to students in the respective schools. Teachers are continuing in the deputation more than the specified period without a cooling-off period, and proposals are not being received before the completion of the permitted deputation period to take prompt action for their repatriation/extension of deputataion.

2. Moreover, concerning the non-teaching staff, the RJDSEs/DEOs are not following the rules specified in the G.O.Ms.No.10 & 2 and are not obtaining approval from the competent authority i.e., CSE., A.P (HoD) and are conitnuing the staff over the years.

3. The Commissioner of School Education, A.P vide reference 4th read above, constituted a committee to review the current policies, identify areas for improvement, and recommend necessary changes to ensure efficiency and fairness in the deputation process. Accordingly, the committee has reviewed the respective job roles of sectoral/assistant sectoral officer posts in the District Unit of Samagra Shiksha and recommended the eligibility criteria for the said posts, along with general recommendations for the deputation of teachers/non-teaching staff applying to various posts in the department.

4. Sectoral Officers (SOs):

Sl. No	Name of the Post	Eligibility criteria
1	Planning & MIS Co-ordinator	School Assistants (8 years in the cadre) of Govt./ZP/Municipal Managements having P.G. in Mathematics/Statistics with Post Graduate Degree/Diploma in computers from recognized Universities/institutions.
2	Academic Monitoring Officer	School Assistants (8 years in the cadre) of Govt./ZP/Municipal Managements having P.G. in school subjects.
3	Alternative Schooling Coordinator	School Assistants (8 years in the cadre) of Govt./ZP/Municipal Managements having P.G. in school subjects.
4	Community Mobilization Officer	School Assistants (8 years in the cadre) of Govt./ZP/Municipal Managements having P.G. in school subjects.
5	Inclusive Education Coordinator	School Assistants (8 years in the cadre) of Govt./ZP/Municipal Managements having P.G. in school subjects and Special Education in D.Ed/B.Ed or 45/90 day Foundation Course in Special Education.
6	Girl Child Development Officer (Female Officers only)	School Assistants (8 years in the cadre) of Govt./ZP/Municipal Managements having P.G. in school subjects.

- School Assistants working in Govt/ZP/Municipal managements, who have completed 8 years of service in that cadre, are eligible to apply for the said posts.
- Age should be below 55 years as of the notification date.
- For every post, candidates should have basic computer skills.

5. Assistant Sectoral Officers (ASOs):

Sl. No	Name of the Post	Proposed eligibility criteria
1	Assistant Statistical Officer	School Assistants (5 years in the cadre) of Govt./ZP/Municipal Managements having P.G. in Mathematics/Statistics with Post Graduate Degree/Diploma in computers from recognized Universities/institutions.

2	Assistant Academic Monitoring Officer	School Assistants (5 years in the cadre) of Govt./ZP/Municipal Managements having P.G. in school subjects.
3	Assistant Academic Monitoring Officer (Urdu)	School Assistants (5 years in the cadre) of Govt./ZP/Municipal Managements having P.G. with medium of instruction at High School/Inter/Degree/PG Level studied through Urdu medium.
4	Assistant Alternative Schooling Coordinator	School Assistants (5 years in the cadre) of Govt./ZP/Municipal Management Schools having P.G. Degree in Sociology/Social Work/Anthropology/ Maths/Science.
5	Assistant.Inclusive Education Coordinator	School Assistants (5 years in the cadre) of Govt./ZP/Municipal managements having P.G. Degree in Zoology/Botany/Psychology and Special Education in D.Ed/B.Ed or 45/90 day Foundation Course in Special Education.
6	Assistant Programming Officer	School Assistants (5 years in the cadre) of Govt./ZP/Municipal management having P.G. Degree in Mathematics/Statistics/Physical Science and MCA/PG Diploma in Computer Applications.
7	Assistant Girl Child Development Officer (Female School Assistants only) (Excepts East Godavari, West Godavari, Krishna, SPSR Nellore and Chittoor)	School Assistants (5 years in the cadre) of Govt./ZP/Municipal management having P.G. Degree in School Subjects.

- School Assistants working in Govt./ZP/Municipal management, who have completed 5 years of service in that cadre, are eligible to apply for the said posts.
- Age should be below 55 years as of the notification date.
- Candidates for every post should have basic computer skills.

6. Therefore, all Regional Joint Directors of School Education and District Educational Officers in the State are hereby instructed to strictly adhere to the above eligibility criteria for the selection of sectoral/assistant sectoral officers in the district unit of Samagra Shiksha, and also to adhere to the general guidelines before submitting deputation proposals for

teachers/non-teaching staff to various posts in the Department.

- a. Teachers with pending disciplinary cases shall not be considered for deputation to any posts.
- b. Teachers who have completed the maximum deputation period of 5 years in various posts throughout their entire service will not be considered for deputation.
- c. Teachers working in the Societies (i.e., AP Model Schools/APREI etc.,) shall not be considered for deputation.
- d. While sending deputation proposals, Regional Joint Director of School Education/District Educational Officer concerned must specify alternative arrangements made in the school to ensure a seamless transition.
- e. All deputation proposals for teachers applying to the posts in Samagra Shiksha should be approved by the District Level Committee headed by concerned Collector & District Magistrate (SPD SS Procgs Dt:28.06.2019 & 21.08.2019). Subsequently, these proposals should be routed through the State Project Director, Samagra Shiksha, to the Commissioner of School Education, A.P., for orders.
- f. All Regional Joint Directors of School Education and District Educational Officers in the state are instructed to submit proposals for deputation orders for teachers selected for the post of sectoral/assistant sectoral officers in the district unit of Samagra Shiksha during the month of May (summer vacation) to prevent academic disturbance in the schools.
- g. No proposal for deputation orders to the teachers shall be encouraged after the commencement of the Academic year.
- h. While communicating the deputation orders to the teachers, the RJDSEs/DEOs shall obtain an undertaking/declaration from the teachers, clearly stating that they have no right to the continue in the deputation post, and their deputation orders can be canceled at any time without any notice.
- i. Teachers working on deputation in Sectoral Officers/Assistant Sectoral Officers posts shall not be relieved in the middle of the Academic Year. They shall only be relieved after the completion of the Academic Year.
- j. All RJDSEs/DEOs shall obtain prior permission from the HoD i.e., CSE., A.P., for the deputation of teachers and non-teaching (no

ratification proposals shall be entertained).

- k. The RJDSEs/DEOs and the concerned competent authorities shall periodically review deputation cases before the completion of permitted period. They should submit proposals in a timely manner to take prompt action for either repatriation or extension of deputation.
- l. Concerning the non-teaching staff, the RJDSEs/DEOs are not following the rules specified in the G.O.Ms.No.10 & 2 and are not obtaining approval from the competent authority i.e., CSE., A.P (HoD) and are continuing the staff over the years.

7. In view of the above, all Regional Joint Directors of School Education and District Educational Officers in the State shall strictly adhere the above guidelines and terms and conditions specified in the G.O.Ms.No.10 & 2 issued by the Government for deputation of teachers/non-teaching staff to various posts in the department.

8. The State Project Director, Samagra Shiksha, A.P., is requested to take necessary action, accordingly and issue necessary instructions to the field level functionaries, if required.

9. The above instructions shall be followed scrupulously without any deviation. If any deviation is noticed, necessary action will be initiated against them as per rules in vogue.

S Suresh Kumar
Commissioner of School Education

To
The State Project Director, Samagra Shiksha, A.P.
All Regional Joint Directors of School Education in the State.
All District Educational Officers in the State,
All Additional Project Coordinators, Samagra Shiksha in the State.
All Principals, DIETs in the State.

Copy submitted to the Principal Secretary to Government, School Education Department, A.P.Secretariat, Velagapudi for information.

Copy to all Collector & District Magistrates in the State.
Copy to the Secretary, AP Model Schools, Ibrahimpatnam.
Copy to the Secretary, APRIES, Guntur.
Copy to CSE Peshi.
SC.